



Attention Homes Program Director

Position Overview

The Program Director position is a senior management position with multiple responsibilities including leadership and management of two, RCCF licensed facilities serving at risk teens. One home currently serves runaway and homeless youth; the other serves county out-of-home placed at-risk youth. The homes total 22 beds, 12 and 10 respectively. The Program Director will have total responsibility of both programs, including clinical supervision and direct supervision of program and case managers and master interns. The program director will also be responsible for the following:

Primary Roles:

- All staff training direction and oversight
- Management supervision, training and development
- New Program research/development/implementation and management
- Schedule development and oversight
- Provide program outreach to key constituents
- Supervise program management in compliance with State and Federal Regulations
- State investigation primary contact
- Program representative to executive emergency response team
- Provide leadership through dynamic and static times

Secondary Roles:

- Support program managers in county investigations. Review, revise, sign.
- Support program managers. Review CIRs before transmission to State.
- Work directly with program managers regarding “borderline” referral requests/admissions.
- Program budget oversight and responsibility.
- Database oversight for input/outputs for program metrics.

All applicants will have the following experience, credentials:

- Masters/licensure – LCSW or equivalent, CAC II is a plus. Programs are based in CBT.
- Public relations, organizational and communication skills.
- 7 + years of successful management of residential facilities. Runaway and homeless youth experience preferred.
- Regulatory and investigative, budget and database management skills.
- Sense of humor.

Compensation:

Full time, exempt position. Salary is commensurate with experience. Benefits include health insurance, vacation and sick days and an optional 403B package. Reports to Executive Director. Qualified candidates only. Interviewing begins 3/22/11. Reply with cover letter and vita to contactah@attentionhomes.org or fax to 303.447.0623. No phone calls.